

**Job Title:** AVID Tutor

**Location:** Matthew Gage Middle School

**Address:** 6400 Lincoln Ave. Riverside 92506

**Hourly Rate:** \$18.50 an hour

**Schedule/Shifts: Openings: Tues/Thurs/Fri (7:45 to 12:45) OR**

**Tues/Thurs/Fri (9:45 to 11:45)**

**Hours may vary within these days. NO Monday or Wednesday**

**Application Date:** Interviews/Hiring/Process will be completed asap FALL 2023

**Position Start Date:** School Year 23-24

Year Long Commitment and upcoming school years to be continued with position.

**Responsibilities:**

- Serves as a role model/mentor for AVID students.
- Actively participate in AVID Excel Scholar Groups and/or AVID Tutorials.
- Facilitate the tutorial learning process and implement AVID methodologies.
- Adhere to district/site policies and procedures.
- Complete a minimum of 16 hours of tutor training.
- Takes an active role in developing the academic and personal strengths of AVID students.
- Assists students in the successful completion of college eligibility requirements.
- Provides academic support for students in rigorous courses.
- Encourages students to enroll in a four-year college or university after high school.

**Requirements:**

- Currently enrolled in a college or university, or have a college degree.
- Having AVID program knowledge is a great advantage and plus
- Attendance is mandatory at scheduled program training and meetings.
- Strong Mathematical background in College Algebra/Geometry.
- Strong English Language background in writing and reading strategies

**Contact:**

Claire Dundjerski Nguyen AVID Coordinator

cnguyen@riversideunified.org **Please contact me through email. EMAIL RESUME.**

